



# Council Agenda Report

To: Mayor Grisanti and the Honorable Members of the City Council

Prepared by: Jorge Rubalcava Senior Civil Engineer

Reviewed by: Robert DuBoux, Public Works Director/City Engineer

Approved by: Steve McClary, City Manager

Date prepared: September 30, 2022 Meeting date: November 14, 2022

Subject: Acceptance of Michael Landon Center HVAC Unit Replacement

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**RECOMMENDED ACTION:** 1) Accept the work performed by AC Pros Inc. for the Michael Landon Center HVAC Unit Replacement Project, Specification No. 2095 as complete; and 2) Authorize the Public Works Director to submit for recordation a Notice of Completion.

**FISCAL IMPACT:** There is no fiscal impact with accepting the work complete. This project was included in the Adopted Budget for Fiscal Year 2022-2023 in Account No. 100-4010-7300 (Capital Outlay).

**WORK PLAN:** This item was included as item 8.k in the Adopted Work Plan for Fiscal Year 2022-2023.

**DISCUSSION:** At the May 9, 2022, City Council meeting, council awarded the Michael Landon Center HVAC Unit Replacement Project to AC Pros Inc. This project consisted of the removal of an existing non-operable HVAC unit and replaced it with a new 4-ton Carrier heat pump system. The project also included the installation of a new fan coil, and new air filters.

The work is now complete. Staff recommends the City Council to accept the work performed by AC Pros Inc. and authorize the Public Works Director to submit for recordation a Notice of Completion for the project.

**STAFF FOLLOW-UP:** Upon acceptance by the City Council of the work associated with this contract, staff will record the Notice of Completion with the Los Angeles County

Registrar/Recorder's Office which will allow the City to then release the retention monies following a required 35-day holding period.

ATTACHMENTS: None.